Editorial

Guidelines for submitting articles in JACP

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The Journal of the Association of Chest Physicians (JACP) is a peer-reviewed, open-access, bi-annual journal published in June and December. It is the official journal of the Association of Chest Physicians (ACP), West Bengal, India. The ACP is a body of chest physicians working together to increase awareness of chest diseases, induct preventive measures and foster good clinical practice in the state in particular and the country in general. The ACP not only performs regular clinical meets, CMEs and conferences but also generates knowledge through research and awareness, on important health issues like asthma, COPD, tuberculosis, hazards of smoking and air pollution.

The journal welcomes manuscripts in the following categories: reviews and mini-reviews oriented towards the practicing internists; diagnostic puzzles from a variety of specialties; original scientific studies; short research reports; case reports of exceptional merit; analytic reviews such as meta-analyses and decision analyses; new methods and technologies; opinions on previously published literature; papers commenting on the clinical, scientific, social, political, and economic factors affecting health; letters to the editor. Our key aim is to engage, inform, and stimulate doctors, researchers and other health professionals in ways that will improve outcomes for patients and may facilitate hypothesis generation and development of further research to form the foundations of tomorrow’s pulmonary medicine. The journal is devoted to the promotion of pulmonary medicine. Complimentary copies of the journal are sent to lifetime and associate life members of the ACP, West Bengal. The Editor-in-Chief and the editorial board do not necessarily subscribe to the views expressed by the author(s) in the articles published in this journal. The JACP accepts no liability for any inaccurate and misleading information, opinion or statement.

Author Guidelines:


A covering letter signed by all authors must state that the data have not been published elsewhere in whole or in part and all authors agree to their publication in the JACP. If the work has been conducted abroad then the article must be accompanied by a certificate from the Head of the institute where the work has been done.

The editorial board reserves the right to edit and, if necessary, shorten any material accepted for publication. The decision on the priority of publication would be strictly determined by the editorial board. All manuscripts will go through a double-blind peer-review process.

Manuscripts may be submitted by email to editor.jacp@gmail.com

Alternatively, manuscripts may be submitted in the following manner:

Type scripts:

Three typed copies of the article and one copy on a CD-ROM processed in MS Word (*.doc format only) should be submitted to the Editor. The text should be type-written in 12-point font Times New Roman, double spaced on one side of the paper not larger than ISO A4 (210× 297 mm) with a 5 cm margin and pages should be numbered consecutively. The first page of the type script
should bear, in addition to the title of the paper, the names of the author(s) and the name and address of the institution or laboratory where the work has been carried out. The full address of the principal author to whom proofs will be sent should be given as footnote, as should any permanent change of address and/or appointment. Correspondence should also include e-mail address. A short (running) title of not more than 45 characters should be given. Please write as concisely as possible.

Amendments should be made in the texts and not in the margins. All submitted manuscripts are reviewed by the editors and rejected manuscripts will not be returned. Ethical aspects will be considered in the assessment of the paper.

**Type of manuscripts accepted for publication:**

Original article (3000 words excluding references and structured abstract), case report (1000 words, 3 images, 10 references), letter to editor (750 words, 1 image), medical image (400 words in question and answer format, 2 image), review article (5000 words).

**Arrangement:**

Papers should be divided into: (a) Title page (b) Abstract (c) Introduction (d) Materials and methods (e) Results (f) Discussion (g) Acknowledgements (h) References (i) Tables (j) Figures and captions. The abstract should not exceed 250 words and should state concisely what was done, the main findings and how the work was interpreted. After the abstract, mention three to five keywords relevant to the article.

**Style:**

Abbreviations and symbols must be standard and SI units should be used throughout. Whenever possible, drugs should be given their approved generic name. Acronyms should be used sparingly. Statistical analysis must explain the methods used.

Reference should follow the Vancouver format. In the text, they should appear as numbers starting at 1 within parentheses in superscript.

At the end of the paper they should be listed (double spaced) in numerical order corresponding to the orders of citation in the text. All authors should be quoted for papers with up to six authors; for papers with more than six authors the first six only should be quoted followed by et al. Abbreviations for titles of medical periodicals should conform to those used in the latest edition of Index Medicus (found at www.ncbi.nlm.nih.gov/journals?tool=sidebar). The first and last page numbers for each reference should be provided. Abstracts and letter must be identified as such. Authors must check references against original sources for accuracy. Examples of reference are given below:

**Articles in journals:**


**Chapter in a book:**


**Internet reference:**

3. Journal article on the Internet


Tables and Figures:

Tables should be as few as possible and should present only essential data. Each table should be type-written on separate sheets, have a title or caption with Roman numbers. All photographs, graphs, diagrams should be referred to as figures and should be numbered consecutively in the text in Arabic numerical. The legends for illustrations should be typed on separate sheets. All illustration must be in JPEG format at a resolution of 300 dots/inch (DPI) or higher. A separate file should be submitted for each Figure or Figure part. Photomicrographs should be un-mounted glossy prints. Photomicrographs should have internal scale markers; include in the legend the original magnification and the stain used. Line diagrams and graphs should be scanned at 600 DPI (or better) and submitted on separate sheets. The editorial board reserves the right to crop/trim any illustration to conform to the style of the text. Subject/patient must not be identifiable on the photograph. If this is unavoidable, written permission from the patient or legal guardian must be obtained.

Editorial Mail:

Manuscripts and other communication for the editors should be addressed to

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Mitra S: Article Submission

Submission Preparation Checklist:

As part of the submission process, authors are required to check off their submission's compliance with all of the following items, and submissions that do not adhere to these guidelines may be returned to authors. The manuscript must be accompanied by an undertaking that the submission has not been previously published, nor is it before another journal for consideration.

1. The submission file is in Microsoft Word document file format.
2. Where available, URLs for the references have been provided.
3. The text is double-spaced; uses a 12-point font; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end.
4. The text adheres to the stylistic and bibliographic requirements outlined in the.  
5. If submitting to a peer-reviewed section of the journal, the relevant instructions have been followed.
6. Statement on conflict of interest has been declared.

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